



Department of Health

KATHY HOCHUL
Governor

MARY T. BASSETT, M.D., M.P.H.
Commissioner

KRISTIN M. PROUD
Acting Executive Deputy Commissioner

June 15, 2022

DAL: DHCBS 22-12

Subject: Biannual HERDS LHCSA Patient by
County Survey

Dear Administrator:

The new need methodology for Licensed Home Care Service Agencies (10 NYCRR 765-1.16) requires the Department to identify planning areas in which there are less than five (5) LHCSAs actively serving patients. "Actively serving patients" is defined as having a plan of care in place for each individual patient to be counted.

To accurately assess the number of LHCSAs actively serving patients in each county, the Division of Home and Community Based Services will be issuing a biannual HERDS survey through the Health Commerce System (HCS) to obtain data necessary for determining the need for additional Licensed Home Care Services Agencies (LHCSAs). It is important that every LHCSA site submit the count of all unduplicated patients served between January 1, 2022, and April 30, 2022, and the number of patients on its roster as of April 1, 2022, in each county as this data will be used to determine the number of general purpose LHCSAs in each county for planning purposes.

Questions regarding the HERDS LHCSA Patient by County Survey may be sent to: hcstatrpts@health.ny.gov. Providers interested in establishing a new LHCSA should monitor the DOH website at https://www.health.ny.gov/facilities/home_care/.

Sincerely,

Carol A. Rodat, Director
Division of Home and Community Based Services

cc: M. Hennessey
V. Deetz
C. Squillaciotti