



NYC HEALTH

Office of Emergency Preparedness and Response

LONG-TERM CARE COMPREHENSIVE EMERGENCY MANAGEMENT TRAINING / TECHNICAL ASSISTANCE PROGRAM

Overview

The New York City Department of Health and Mental Hygiene, Office of Emergency Preparedness and Response (OEPR) invites you to participate in the **Long-Term Care Comprehensive Emergency Management Training/Technical Assistance Program (LTCCEMT/TA)**, a unique emergency management initiative. The LTCCEMT/TA program is a series of fundamental educational and planning initiatives aimed at strengthening long-term care facilities' internal capacities and capabilities as well as increasing their ability to partner with public health to improve their mitigation, preparedness, response, and recovery in disasters.

OEPR has contracted **Incident Management Solutions, Inc. (IMS)**, an emergency management consultancy, to design, develop, and conduct this program initiative. In collaboration with the City's nursing home associations and other external partners, we will engage **skilled nursing facilities, adult care facilities, home care (HC) agencies, and hospice and palliative care (HPC) facilities** in the LTCCEMT/TA program. Participants in this cohort will receive training and resources that will assist their facilities in **meeting CMS emergency management requirements** in the areas of Assessment, Planning, and Continuity of Operations (COOP). **There is no cost for participation**, requiring only the commitment of staff time. The four-month program runs from March 2025 through June 2025.

Program Structure

The LTCCEMT/TA program will be organized into an introductory webinar; and three **two-hour virtual workshops** covering the areas of Assessment, Planning, and Continuity of Operations (COOP), each followed by an **individualized virtual two-hour technical assistance session** with an Emergency Management Specialist mentor from IMS. The workshops will cover the topic area comprehensively, and the follow-on TA session will assist the facility in applying the core knowledge to the facility's specific plans and setting.

Facilities may participate in any or all the workshops/TA sessions. The only requirement is that a facility must attend the workshop on a topic to receive the customized TA session on that topic.

For Technical Assistance, each participating facility will establish an emergency management team (EMT) ideally consisting of two leadership staff, as well as an alternate, with knowledge and authority to participate in the program, ensuring representation at the selected webinar and associated virtual TA session. Facilities will provide DOHMH with a digitally signed commitment acknowledging program requirements and verifying their participation.

Preparing for the Program

Participants are strongly encouraged to take the following two FEMA interactive web-based Independent Study courses prior to the start of the program.

- IS-230.E: [Fundamentals of Emergency Management](#) and
- IS-235.C: [Emergency Planning](#)

Registering for the Program

Space is limited! Register online *today* by selecting the following link and completing the brief on-line registration process. [Click here to register.](#)

Program Dates

All sessions are virtual

Essentials of Emergency Management

March 20, 2025

Assessment

March 27, 2025

*Individual Facility Mentoring/
Technical Assistance Period*

March 28, 2025 –

April 28, 2025

Planning

April 29, 2025

*Individual Facility Mentoring/
Technical Assistance Period*

April 30, 2025 –

May 19, 2025

Continuity of Operations (COOP)

May 20, 2025

*Individual Facility Mentoring/
Technical Assistance Period*

May 21, 2025 –

June 12, 2025



For More Information

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