Associate Member Contract 2026-27

☐ New Member ☐ Renewal Date: _____

Associate membership is available to organizations providing products and services to Provider members. These members receive full HCP benefits, including access to all HCP members, discounted rates at conferences, and opportunities for sponsorship and advertising. However, if an Associate member has an affiliated home care agency, that agency cannot receive HCP member benefits. The agency must join as a Provider member and pay dues based on its revenue.

Associate members must be members of HCP in order to be eligible for local HCP Chapter membership.

2026-27 Associate Member Dues: $1,760 per year

Membership is for one year, November 1, 2026– October 31, 2027. Associate member dues will NOT be prorated.

NOTE: HCP dues are not deductible as a charitable contribution for Federal tax purposes, but may be deductible as a business expense. However, in accordance with Section 13222 of OBRA 1993 (Denial of the Deduction for Lobbying Expenses), 9% of your membership dues are not tax deductible as ordinary and necessary business expenses.

_____
Organization Name

_____
Type of Business

_____
Address

_____
City/State/Zip

_____
Main Phone

_____
Main Contact/Title

_____
Email

_____
Website

_____
Are you interested in participating in regional chapters?

Associate Member Products and Services

Please **select all** of the products or services below that your company provides to the home care industry. These selections will be featured in the online Associate Member Directory on the HCP website that helps HCP provider members find products and services for their organizations.

- ☐ Accounting services
- ☐ Accreditation services
- ☐ Billing services
- ☐ Brokerage
- ☐ Communications services
- ☐ Durable/home medical equipment
- ☐ Education/training
- ☐ Employee screening
- ☐ Executive search
- ☐ Financial services
- ☐ Home care consulting
- ☐ Home care medical examinations
- ☐ Human Resources Management
- ☐ Information management consulting
- ☐ Information systems
- ☐ Insurance services
- ☐ Investment services
- ☐ Legal services
- ☐ Managed care
- ☐ Management consulting
- ☐ Marketing/advertising
- ☐ Medical products supplier
- ☐ Medical transportation
- ☐ Nursing/clinical consulting
- ☐ Office supplies
- ☐ Payroll Services
- ☐ Personal Emergency Response Systems (PERS)
- ☐ Pharmaceutical supplies
- ☐ Printing services
- ☐ Publishing
- ☐ Software & Technology
- ☐ Telecommunications
- ☐ Therapies
- ☐ Wage Parity
- ☐ Website design
- ☐ Other (please specify)

_____

HCP Dues Payment *Please choose ONE payment option*

☐ **Check (PREFFERED, payable to HCP)**
- ☐ Full

☐ **Bank to Bank Transfer (EFT) (PREFERRED)**
- ☐ Full

Routing # 221371372
Checking Acct. # 128006269

☐ **Credit card** (please complete credit card section below)
- ☐ Full

Members remain obligated for the entire dues amount. *Payments more than 15 days late may result in interest of 15% on the unpaid amount, suspension of benefits, and/or suspension or termination of membership.*

Automatic credit card payments will be charged 5 business days prior to the due date so payments can be fully processed by the due date. Members with automatic payments will NOT receive an invoice prior to the due date; a receipt will be sent after the payment has been applied.

Amount enclosed: _____ Type of card: _____

Card Number_____

Expiration Date (MM/DD)_____ Security Code_____

Print Cardholder Name _____

Cardholder Signature_____

Contract Agreement and Signature

Membership and its benefits will not be granted if signed contract and payment are not received. Renewing HCP Associate members must be members in good standing at the State level and all dues must be paid in order to participate in HCP Chapter programs and events.

I agree to satisfy my dues obligation according to the terms of this contract, and I agree to receive information and announcements from HCP and its affiliates via fax and email.

Sign & Date: _____

Please scan & email to hcp@nyshcp.org, or send by mail to HCP, 20 Corporate Woods Blvd., Albany, NY 12211

Associate Member Contract

Terms & Conditions

By signing this contract on page 1, Member agrees to the following Terms & Conditions.

1. **Membership.** Membership is conditioned upon (a) truthful and accurate completion of HCP's application form; and (b) Member's continued compliance with the Association's bylaws, policies, and any other rules or guidelines that may be adopted and communicated to Member from time to time.
2. **Term and renewal.** Membership is on an annual basis for the membership year stated on page 1, unless terminated earlier in accordance with this Agreement. Members may renew annually by submitting a new contract.
3. **Affiliated agencies.** An Associate member's affiliated home care agency may not receive membership benefits through the Associate membership. The agency must hold its own Provider membership, with dues based on its revenue.
4. **Dues and payment.** Annual dues are payable within thirty (30) days of the effective date of membership. Quarterly payment plans may be offered as a courtesy; however, Member remains fully obligated for the entire annual dues amount, and each installment is due within fifteen (15) days of the date set in the payment plan. Member is responsible for any fees or transaction costs incurred in connection with the processing of dues payments. Membership dues are non-refundable.
5. **Late payment and collection.** Failure to pay dues in accordance with this Agreement may result, at HCP's sole discretion, in (a) interest on unpaid amounts at the rate of 15%; (b) suspension of the right to any benefits; and/or (c) suspension or termination of membership. HCP is entitled to recover from Member all costs and expenses reasonably incurred in collecting past-due amounts, including reasonable attorneys' fees. If membership is suspended or terminated for late payment, HCP may, at its sole discretion, restore membership for the remainder of the term upon full payment of all outstanding dues, interest, and related amounts.
6. **Termination.** HCP may terminate this Agreement upon written notice to Member if (a) Member fails to pay membership dues; or (b) Member violates this Agreement or any Association bylaws, policies, or guidelines. Termination for any reason other than a breach by the Association does not relieve Member of its obligation to pay all applicable membership dues.
7. **Warranties.** HCP and Member each warrant and represent that (a) it has the full right, power, and authority to enter into and perform its obligations under this Agreement; and (b) the individual executing this Agreement on its behalf has been duly authorized to do so and has the authority to bind such party.
8. **Use of membership benefits and materials.** Membership grants Member access to certain benefits, services, content and materials. All Association materials are and remain the sole and exclusive property of the Association. Member acknowledges and agrees that access to materials does not confer any ownership right, title, or interest in or to such materials. Member is granted a limited right to access and use Association materials solely for the purpose of furthering the Association's mission and goals. Except as expressly permitted, Member shall not copy, reproduce, distribute, modify, create derivative works from, publicly display, share, or otherwise use Association materials for any commercial purpose or for any purpose unrelated to the Association's mission and goals without the Association's prior written consent.
9. **Use of name, trademark, or logo.** Member has no right to use the Association's name, trademark, or logo without the Association's prior express written consent in each instance. By accepting membership, the Member grants the Association the right to use the Member's name and logo, as provided by the Member, for the purposes of promoting the Association and its membership, including but not limited to listing the Member in directories, publications, marketing materials, and on the Association's website.
10. **Chapters and regional groups.** Participation in regional group and chapter meetings, events, or activities is limited to Members in good standing who maintain an active membership in HCP. The Association reserves the right to deny or revoke participation for any Member whose membership is inactive, expired, or otherwise not in good standing.